



The Canadian Golf
Superintendents Association

2008-2009

CANADIAN SEMINAR SERIES

For more information, please visit www.golfsupers.com

Getting the Most from Microsoft Excel *and* How to Build Powerful PowerPoint Presentations *with* SkillPath

April 8, 2009

8:00 am – 4:00 pm

Hampton Inn & Suites, Jazz/Blues room

1961 Boul.Cure Labelle

Laval, Quebec, H7T 1L4

[Click here to register online!](#)

Overview:

Getting the Most from Microsoft Excel

Do you ever find yourself searching through an Excel manual ... wishing you had an Excel expert to ask ... or even giving up in frustration by "working around" features that you know Excel is capable of because you don't know how to use them? This workshop will show you how to end your Excel frustrations for good by providing the "how-to's" for breezing through spreadsheets, forecasts, graphs and financial reporting, plus little-known shortcuts and time-saving techniques.

How to Build Powerful PowerPoint Presentations

Discover how to move beyond the black-and-white overheads and mylar of the past and leap into the world of computerized presentation graphics. This workshop is full of ways to push PowerPoint to its multimedia limits, and to dazzle audiences with a push of a button.

SkillPath

Over the years, SkillPath has grown to become the premier provider of business training in the United States, Canada, Australia, New Zealand and the UK. When we launched the company in 1989, we offered 82 seminars. Today we deliver more than 20,000 "how-to" sessions to over 500,000 people in 450 cities. Since joining forces in 1995 with Graceland University, our dedication to providing quality training has never been stronger. SkillPath offers the widest range of topics and largest number of seminars available today for business professionals. Whatever your interests, if it's new ... it works ... or it's coming, you'll hear about it first from SkillPath. We're continuously tracking the latest business trends and monitoring employee attitudes to ensure our content is relevant, practical and useful. The changing needs of our customers drive the planning and development of each and every SkillPath seminar. And it shows—our thousands of satisfied customers keep coming back. In addition, our training is led by the country's best trainers—specialists in their fields who are highly engaging public speakers. They truly make learning come alive: Our faculty consistently averages 9.47 out of 10 on participant exit surveys.

****Please be advised that this is a French seminar presented by a bilingual speaker. Please indicate on your registration form if you would prefer an English or French Workbook, no guarantees!****

Approval Information: This seminar is eligible for 7 CEC for both the CGSA Master Superintendent and Accredited Golf Superintendents programs. An application has been submitted for GCSAA education points.



To register for **Getting the Most from Microsoft Excel and How to Build Powerful PowerPoint Presentations** please complete this form and send to CGSA with payment or register online at www.golfsupers.com.

SEM CODE: CSS 090809 APR 8.2009

CGSA
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 Tel: 1-800-387-1056 Fax: (905) 602-1958

- Superintendent Assistant Superintendent Equipment Technician
 Maintenance Staff Industry Professional Other: _____

Name: _____ Designation: _____

Title: _____

Organization: _____

Address: _____

City: _____ Province: _____ Postal Code: _____

Telephone: _____ Fax: _____

E-Mail: _____

Workbook preference: ENGLISH FRENCH

****Please indicate the type of workbook you prefer, if nothing is checked you will be provided with an English workbook****

Seminar Fees: (all seminar fees are subject to GST, GST/HST # R100765106)

Member:	\$195	\$9.75	\$204.75
2nd person:	\$150	\$7.50	\$157.50
Student:	\$100	\$5.00	\$105.00
Non-Member:	\$295	\$14.75	\$309.75
Non-Member Student:	\$200	\$10.00	\$210.00

Provincial Association members are charged the member rate.

Payment by: Cheque Visa/MasterCard/American Express

Card #: _____ Expiry: _____

Name on Card: _____

Signature: _____

The Fine Print:

Payment must accompany registration. Registration Fees include reference materials, lunch & refreshment breaks. Cancellations received in writing 14 days prior to the date of the seminar will be refunded less a \$60.00 administration fee. **Refunds will not be issued after 14 days prior to the seminar.** (Documented emergencies will be considered for refund less the administration fee of \$60.00). CGSA reserves the right to cancel this seminar at its sole discretion – in such a case, its only obligation will be to refund any registration payments received for attendance at the seminar.